

A Special Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 4th day of October 2021.

Present: Kenneth Martin, Supervisor
Jane Sion, Councilman
James Hotnich, Councilman
Jacquelyn McLean, Councilman
Becky Jo Summers, Town Clerk

Absent: Mary Stelley, Councilman

Also Present: Candace Termer, Robert O'Connor

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 167: **AGENDA APPROVAL**

Motion made by Councilman Hotnich, seconded by Councilman Sion to approve the agenda as presented.

ADOPTED Aye 4 McLean, Sion, Hotnich, Martin
 Nay 0

Old Business

1. Resolution needed to approve the Town Library roof replacement project SEQR review – Determination of Significance

RESOLUTION # 168: **TOWN LIBRARY ROOF REPLACEMENT PROJECT SEQR REVIEW – DETERMINATION OF SIGNIFICANCE**

Motion made by Supervisor Martin, seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 4 McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Collins Town Board adopted a resolution on September 13, 2021, designating itself as Lead Agency for SEQR Review for the proposed Town of Collins Public Library Roof Replacement Project, and

WHEREAS, the Board has examined and considered the Short Environmental Assessment Form (EAF) Part 1; caused to be prepared Part 2 and 3 of the EAF to evaluate potential significant adverse environmental impacts associated with the Proposed Action based on a review of the EAF Part 1.

NOW THEREFORE BE IT RESOLVED, that based upon the information contained in the EAF, the Collins Town Board, as Lead Agency for the Proposed Action contemplated herein, and after due deliberation, review and analysis of the Proposed Action and the criteria set forth in 6 NYCRR §617.7(c), hereby determines that the Proposed Action will not result in any significant adverse environmental impacts.

2. Discussion regarding workplace and sexual harassment training – This training needs to be done this year. Councilman McLean will compile a list of all employees that need to take the training then it can be decided how to do it; in-house or hire a firm.

New Business

1. Resolution needed to place an ad for Town of Collins dog control officer

RESOLUTION # 169: **PLACE AD FOR TOWN OF COLLINS DOG CONTROL OFFICER**

Motion made by Councilman Hotnich, seconded by Councilman McLean that the following resolution is:

ADOPTED Aye 4 McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Town of Collins needs to fill the position of Dog Control Officer (DCO) due to the resignation of present DCO Thomas Siegle.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the following ad to be placed in the Springville Penny saver to run for one printing each the weeks of October 16, 2021 and October 23, 2021 and the Gowanda/Lakeshore Penny saver and News to run for one printing each the weeks of October 16, 2021 and October 23, 2021 and shall require all applications be delivered to the Collins Town Clerk no later than 4 pm, Friday, October 29, 2021.

Town of Collins
is accepting applications for
DOG CONTROL OFFICER
Position is part-time, and requires weekend availability
Preference given to Town of Collins residents
Applications are available at the Collins Town Clerk's Office
Or on the Town Website at:
www.townofcollins.com
Application deadline is 4 pm, October 29, 2021

2. Resolution needed urging Governor Hochul to reopen Gowanda Correctional Facility

RESOLUTION # 170: **URGING GOVERNOR HOCHUL TO REOPEN GOWANDA CORRECTIONAL FACILITY**

Motion made by Councilman Sion, seconded by Councilman Hotnich that the following resolution is:

ADOPTED	Aye	4	McLean, Sion, Hotnich, Martin
	Nay	0	

WHEREAS, former Governor Cuomo closed the Gowanda Correctional Facility on March 30, 2021, without notice or opportunity for community input, and under a shadow budget that lacked transparency, and

WHEREAS, the Gowanda Correctional Facility was closed without transparent evidence that backs up the closure, and

WHEREAS, the closure of the Gowanda Correctional Facility has impacted more than 500 NYS Correctional Officers and Police Benevolent Association (NYSCOPBA) positions, disrupted the family lives of thousands and devastated communities, and

WHEREAS, with prison violence at near record levels, the closure of this correctional facility has only served to condense the prison population, further jeopardize the safety of NYSCOPBA members and the inmate population as a whole, and

WHEREAS, the NYSCOPBA urged the former Governor and the State Legislature to halt any closure plans and address violence escalation within the prison system, and

WHEREAS, the closure of the Gowanda Correctional Facility has had a drastic and devastating impact on individuals and families in the Town of Collins, and

WHEREAS, the closure of the Gowanda Correctional Facility without the State performing transparent due diligence is irresponsible.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby strongly urges Governor Hochul to reverse the closure of the Gowanda Correctional Facility and keep our corrections officers, their families and our communities safe by reopening this essential facility, and

BE IT FURTHER RESOLVED, that the Collins Town Clerk is hereby directed to forward copies of this resolution to Governor Kathy Hochul, Senate Majority Leader Stewart Cousins, Assembly Speaker Heastie, Senator Gallivan, and Assembly Member DiPietro.

3. Discussion on court clerk – Denise McGee will be out on medical leave for approximately six to eight weeks. Dianna Evans is willing to work up to fourteen hours per week with additional compensation and will keep track of her hours

RESOLUTION# 171: **APPROVE ADDITIONAL HOURS FOR COURT CLERK**

Motion made by Supervisor Martin, seconded by Councilman McLean that the following resolution is:

ADOPTED	Aye	4	McLean, Sion, Hotnich, Martin
	Nay	0	

WHEREAS, Denise McGee will be temporarily unable to perform her duties as Collins Court

SPECIAL MEETING

TOWN OF COLLINS

OCTOBER 4, 2021 3

Clerk, and

WHEREAS, Court Clerk Diana Evans would be available to fill in during her absence.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby authorizes additional compensation be paid to Court Clerk Diana Evans for time spent during Court Clerk Denise McGee's absence based upon hours spent beyond the average fourteen hours per week allocated for the Court Clerk position and that such additional compensation be limited to fourteen hours per week at \$19.87 per hour.

Presentation of the 2022 Tentative Budget

Town Clerk Summers presented the 2022 Tentative Budget to the Board. Supervisor Martin has been working with Bahgat & Laurito-Bahgat over the last few weeks getting the budget ready.

Supervisor Martin went through the budget packet consisting of:

1. roll section summary and exemption impact report
2. highway department equipment inventory
3. sales tax summary
4. summary of cash
5. recap of last nine years of A, B, DB and SR totals
6. 2021 Erie County Towns Salary Comparison of 2021 Elected Officials
7. 2022 budget capital projects
8. 2022 Tentative Budget.

This budget included a 3% raise for full time salaried employees and \$.70 per hour for part time employees. The court received a 10% increase. The Board will continue budget discussion at the next meeting.

With no further business, on a motion of Councilman Sion seconded by Councilman Hotnich the meeting was adjourned at 8:56 PM.

Becky Jo Summers, Town Clerk